



City of Live Oak, TX
Request for Qualifications
Park Plan

City Overview

Live Oak, TX is located at the intersection of Loop 1604 and IH-35 just northeast of San Antonio. Live Oak has an estimated population of 16,000 residents in a total of 5.5 square miles with good housing mix to include approximately 3,000 single family homes and 1,500 units in seven multifamily developments within the city.

Live Oak has been blessed with phenomenal retail growth over the last 20 years including 1.5 million square foot of retail space in The Forum Shopping Center and upcoming 780,000 square foot Live Oak Town Center anchored by South Texas' only IKEA. Additional retail in the City includes significant Pat Booker Road developments including a 19 screen Regal Cinema, Gateway Plaza and The Village at Forum Parkway. Live Oak boasts a significant medical district anchored by the 27 acre Northeast Methodist Hospital. We are also home to Randolph Brooks Federal Credit Union 45 acre corporate headquarters and Northeast Lakeview College.

The city is landlocked with no extra-territorial jurisdiction and nearing buildout with an expected population of around 18,000. The population in a five mile radius is 216,354 with an average household income of \$77,088. The City sees significant vehicle traffic of approximately 375,000 vehicles per day traveling through Live Oak on IH 35 and 225,000 vehicles per day on Loop 1604. City facilities include City Hall, Justice Center, Fire Station, Public Works building and shop and three parks.

Park amenities include an approximately 111 acre sprawling Main City Park that includes a lake with handicap accessible pier, large amounts of water fowl, and walking trails encircling the lake and entire park. The Main City Park also includes a regulation, lighted football field, three lighted baseball/softball fields, a skate spot, concession and restroom facilities, two large play structures and two covered pavilions. The park is also home to two competition level disc golf courses designed by John Haulk.

Woodcrest Park is an approximately 33 acre neighborhood park in the Woodcrest Subdivision. The park features extensive walking trails, a large play structure and outdoor fitness equipment, as well as restroom facilities.

The Live Oak Pool and Clubhouse complex is approximately 5 acres and includes a community clubhouse for rent to citizens as event and meeting space, a small play structure and a non-lighted baseball/softball field. The complex is also home to the outdoor municipal pool featuring a slide, baby pool, restroom facilities and an 6 lane competition pool used by the youth swim team.

Project Description

Our park system, specifically the Main City Park, sees incredible numbers of visitors each week. We have continued to augment the park system as the community grows and evolves. We are seeking a firm to review our entire park system and amenity list, as well as community needs and national trends. We hope to identify a smart growth and amenity replacement plan for the future of the Live Oak Park system.

Schedule

Dates subject to change

<i>RFQ Released</i>	<i>December 3, 2018</i>
<i>Deadline for RFQ response</i>	<i>December 31, 2018</i>
<i>City Staff Review of Submittals</i>	<i>January 1-11, 2019</i>
<i>Interviews with firms</i>	<i>January, 2019</i>
<i>Project Start Date</i>	<i>February, 2019</i>

Required Information for Response

This RFQ should include the following information, not to exceed 15 pages, submitted via hardcopy form or electronically. All responses must be received by 5:00 PM on Monday, December 31st. Responses should include the following:

- Contact Information – Please provide the contact information for follow-up questions and/or additional information.
- Letter of Interest and Description – Please include a narrative of your company including professional services that you provide and your interest in overseeing the City of Live Oak’s Park Plan.
- Description of process – Describe your approach to the project to include background, public involvement, community research, land use, amenity list and replacement schedule.
- Team Members – Please identify key team members and include brief biographic information for each
- Project Timeline – Please provide an estimated completion timeline for the Park Plan.

Contact Information

Staff Contact: Jordan Matney, Assistant City Manager

Email: jmatney@liveoaktx.net

Phone: 210-653-9140, ext. 2286 or 210-846-0031 (cell)

Mailing Address: 8001 Shin Oak Dr., Live Oak, TX 78233